

The Vestry of Calvary Episcopal Church
May 13, 2025 Vestry Meeting
Meeting Minutes

Term Expires:

January 2026

John Bradshaw - **Present**
David Cook, Sr Warden - **Present**
Oscar Lozano, Jr Warden – **Present**
Sonia McGrath - **Present**

January 2027

Alice Ascencio - **Present**
Brandon Campbell – *Not Present*
Steve Evans - **Present**
Lori Hoy - **Present**

January 2028

Kathy Bethke - **Present**
Betty Gorhan - **Present**
Jim Grotte – **Present**
Bob Morris - **Present**

Ex-officio members

Scott McLemore, *Treasurer* – *Not Present*
Kathy Haley, *Clerk* – **Present**
Bill Daw, *Chancellor* – *Not Present*

Rev. Nancy Wilkes, Deacon – *Not Present*
Rev. Ralph B. Morgan, Rector - **Present**

Opening and Devotion

The meeting opened in prayer by Fr. Ralph Morgan at 6:40 pm.
Alice Ascencio gave the devotional.

Business

Meeting Minutes for the April 8, 2025 Vestry Meeting were reviewed.

Motion: Jim Grotte made a motion to accept the Minutes as presented. Kathy Bethke seconded the motion, and the motion passed.

The Treasurer's report (prepared by Treasurer Scott McLemore and included in the vestry packet) was presented by Greg Bethke.

Motion: John Bradshaw made a motion to accept the Treasurer's report. Betty Gorham seconded the motion, and the motion passed.

Greg Bethke reviewed the Capital Campaign Report (included in the vestry packet).

Rector's Report – Fr. Ralph presented the Rector's report. See report in APPENDIX for details.

Mark your calendars for June 24th for the joint meeting between the Vestry, CEP School Board and Myer's Endowment Board. Jamie Campbell has been hired as the interim Parish Administrator. The Vestry reports are due to Fr. Ralph the Tuesday prior to the monthly Vestry meeting.

Sr. Warden's Report – David Cook reviewed the Senior Warden's report (included in the vestry packet). David reported that he signed and approved a Credit for Unused Allowances in the amount of \$32,000 to be credited back to the church for the renovation project.

Jr. Warden's Report – Oscar Lozano reviewed the Junior Warden's Report (included in the vestry packet).

Formation

Fr. Ralph reported that the June meeting will focus on the goals identified during the Vestry retreat, in the areas of Christian Education, Pastoral Care, and Outreach, with primary emphasis on Christian Education.

Old Business

The Pentecost Picnic was discussed.

New Business

There was a discussion about providing a Spanish translation of the liturgy for Sunday worship. Fr. Ralph will explore options for making this available during Sunday services.

Adjournment – The meeting adjourned at 8:28 pm.

Minutes Submitted by Kathy Haley, Clerk

See page 3 for APPENDIX

Rector's Report for May 13, 2025

- A bit of sad news. Michelle McStavick passed away last week. The sr. architect from Merriman Holt & Powell for both of our last two projects.
- School is coming to a close. This Friday afternoon is our High School graduation at 2:00pm
 - K, 5th and 8th are the following Mon, Tuesday and Wednesday with the final day of classes on Thursday, May 22.
- Please put on your calendars, June 24th a joint meeting of the Vestry, the School Board and the Myers Endowment Fund. This will be a dinner and a financial review of the past year and a projection of the year to come from our Edward Jones representative.
- We will go into summer mode around here beginning Tuesday, May 27th. The church will be open from 9am to 3pm Mon – Thursday.
 - I will continue to take Monday's off and make visits on Fridays and or work from home some Friday's. Hopefully this will cut down on our electricity bill some and give the building a rest
 - I have hired Jamie Campbell to fill the role of Parish Administrator on an interim basis. She is looking for a full time high dollar position
- Greg and Amber and I are working on job descriptions for everyone, and we will move this role to the top of the list. We would hope to advertise the position by mid summer with a hire by September 1st.
- Lori and Jim will fill us in on the Pentecost Picnic in just a few minutes.

That's all I have for now. Thank you all for what you do and why you do it.



Rev. Ralph B. Morgan, Rector
Calvary Episcopal Church, Richmond

Date: 05-13-25_____